

**Government of India
Ministry of Defence
Border Roads Organisation
(General Reserve Engineer Force)**

**TRADE WISE VACANCY FOR COMPASSIONATE APPOINTMENT
AGAINST Dependent of the Deceased (DD) QUOTA FOR THE YEAR 2024**

ADVT NO. CA/DD/01/2025

1. Trade/Post wise details of the vacancies for Compassionate Appointment for the vacancy year 2024 are as under:

Sr No.	Posts/Trades	Vacancy (Nos)
(a)	Draughtsman	1
(b)	Steno 'B'	1
(c)	Upper Division Clerk(UDC)	1
(d)	Lower Division Clerk(LDC)	10
(e)	Supervisor Stores	1
(f)	SKT	6
(g)	Operator Communication	7
(h)	MSW (Nursing Assistant)	2
(j)	DVRMT (OG)	21
(k)	Vehicle Mechanic	13
(l)	Electrician	2
(m)	Welder	1
(n)	MSW (DES)	2
(o)	MSW (Mason)	2
(p)	MSW (Black Smith)	1
(q)	MSW (Cook)	3
(r)	MSW (Mess Waiter)	1
	G/TOTAL	75

2. Applications are invited from eligible Dependents of the Deceased GREF employee for enrolment into the Border Roads Organization under the scheme of Compassionate Appointment. Dependent must have earlier submitted the DD Form in the office of DD Cell GREF Centre.

3. Only one dependent family member of the deceased GREF Officer/personnel who died while in service or medical boarded out or missing during the service of the BRO is eligible to apply on compassionate ground. As per Note 1 of para 3 of DoP&T OM No 1667555281194 dated 02 Aug 2022, followings are defined as dependent family member.

- (a) Spouse (NOK); or
- (b) Son(including adopted son); or
- (c) Daughter(including adopted daughter); or
- (d) Brother or sister in the case of unmarried Govt servant.

4. Details of educational qualification/certificate required in respect of above mentioned trades/posts as per Recruitment & Promotion (R & P) Rule is attached as **Annexure-II**.

5. The certificates furnished by the candidates should have been acquired / obtained by them on or before 31 Dec 2024.

6. (a) If a candidate has applied/submitted DD form for any of the previous vacancy years and there is no change in the candidate's

- (i) Latest financial/economic condition,
- (ii) Number of dependents of the family, as on date and
- (iii) Latest marital status of dependents

With respect to his/her previous application/DD form, then he/she has to submit a **affidavit of this effect** signed by first class Magistrate with his official seal in the format attached as Annexure-III.

(b) If there is any change in the above parameters with respect to his/her previous application/DD form then he/she has to submit the following **latest documents issued by the authorised Govt signatories:**

- (i) Income certificate(including income of family members),
- (ii) Valuation certificate of property(Movable/Immovable),
- (iii) Annual income from the property (Movable/Immovable), and,
- (iv) Affidavit for marital status of dependents

7. All candidates need to submit the latest PPO/ePPO along with other documents. It is brought out that if any discrepancy is found in the documents at a later stage, the candidature of the applicant will be cancelled.

8. Candidates should submit the Affidavit/required documents complete in all respects along with self attested copies of education/ technical qualification, experience certificate (as applicable for each post/trade as per the R & P rule) and other relevant documents to the address mentioned below on or before **15 Nov 2025**.

COMMANDANT
GREF CENTRE
DIGHI CAMP
Pune-411015

9. "APPLICATION/DD FORM FOR COMPASSIONATE APPOINTMENT 2024" be endorsed on top of the postal envelope in which the application/affidavit/documents are being submitted.

10. The fresh DD form, when there is change in nomination by the Next of Kin, is attached as **Annexure-I** along with instructions for filling up the DD form.

11. The age criterion for different categories for the trades mentioned in Appendix 'A' is attached as per **Annexure- IV**.

INSTRUCTION FOR FILLING (DD) FORM

(Only applicable where change in nomination is involved)

1. A prescribed application form (DD form) for consideration of appointment on compassionate ground in respect of dependent of the deceased Government Servant is forwarded herewith. The dependent means son or daughter or widow (brother or sister in case of unmarried) of a Government servant. If the son is eligible (18 years & above), his name should be nominated for compassionate appointment. In case, son is minor or not eligible, then daughter (If major) NOK i.e. widow can be nominated. If NOK has no children, then widow (NOK) should nominate herself.
2. Every column must be studied carefully and filled in properly. Main application for (DD form) needs to be signed by the candidate at specified places, a permanent Government employee and finally by Welfare Officer (Which can be a Tehsildar / Circle Officer, Block Development Officer or District Welfare Officer).
3. A form of 'No Objection Certificate' and 'Undertaking' by the nominee is also enclosed with the application form. Both certificates may be filled up properly. 'No Objection Certificate' needs to be signed by the NOK of the deceased while the undertaking needs to be signed by the nominee (Candidate for appointment). Both of the above certificates must be signed by a witness in token of correctness and then countersigned by Gazetted Officer with clear office seal.
4. Please forward photo copies of education/ technical qualification and experience certificate, if any, self attested along with DD form.
5. The minimum educational qualification of candidate should be 10th Pass. The same may be relaxed in exceptional circumstances and has to acquire minimum educational qualification within 5 Years of appointment.
6. Age eligibility shall be determined with reference to the date of application and not the date of appointment. For MSW trades (Erstwhile Group 'D' posts), the minimum age limit is 18 years. As per existing Govt. Policy, "Upper age limit could be relaxed wherever found to be necessary" but, "Authority competent to take a final decision for making compassionate appointment shall be competent to grant relaxation of upper age limit also for making such appointment.
7. Further necessary action for consideration of compassionate appointment can only be taken on receipt of aforesaid application form from NOK duly completed in all respects along with copies of educational certificates etc. In case, any discrepancy is found in furnishing the information as required in the prescribed application, it will be difficult to process the application and consequently the observation will be raised and letter will be issued to you for rectification of observations. Therefore, it is important that all details are filled in properly and correctly for early processing of the case. Compassionate appointment can only be made on the basis of inter-merit when vacancies are available.
8. A certificate regarding details of family and property held etc is enclosed for completion. Please return the same after getting signature of Tehsildar / Collector along with the DD form.

PROFORMA REGARDING EMPLOYMENT OF DEPENDENTS OF GOVERNMENT SERVANT DYING WHILE IN SERVICE/RETIRED ON INVALID PENSION

- I. (a) Name of the Government Servant
(Deceased / retired on medical grounds) :
- (b) Designation of the Government Servant :
- (c) Whether it is Group 'D' or not :
- (d) Date of death/retirement on medical grounds :
- (e) Date of birth of the Government Servant :
- (f) Total length of service rendered :
- (g) Whether permanent or temporary :
- (h) Where belonging to SC/ST/OBC :
- II. (a) Name of the candidates for appointment :
- (b) His / Her relationship with the Government servant :
- (c) Date of birth :
- (d) Educational qualification :
- (e) Where any other dependent family members have been appointment on compassionate grounds. :
- III. Particulars of total assets left including amount of :-
 - (a) Family pension :
 - (b) D C R Gratuity :
 - (c) GPF Balance :
 - (d) Life insurance policies (including postal life insurance) :
 - (e) Moveable and immovable properties and annual income earned share :
 - (f) CGE Insurance amount :
 - (g) Encashment of leave :
 - (h) Any other assets :

IV Brief particulars of liabilities, if any

V Particulars of all dependent family members of the Government servant (if some are employed, their income and whether they are living together or separately)

S/ No	Name (s)	Relationship with the Government servant	Age	Address	Employed or not (if employed particulars of employment and emoluments)
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- 1.
- 2.
- 3.
- 4.
- 5.

VI **DECLARATION / UNDERTAKING**

1. I hereby declared that the facts given by me above are, to the best of my knowledge, correct. If any of the the facts herein mentioned are found to be incorrect or false at future date, my services may be terminated.

2. I hereby also declare that I shall maintain properly the other family members who were dependent on the Govt servant/members of the Armed Forces mentioned against I (a) of Part – A of this form and in case it is proved at any time that the said family member are being neglected or not being properly maintained by me, me appointment may be terminated.

(Signature of the candidate)

Name

Address:

Date:

Shri/Smt/Kum is known to me and the facts mentioned by him /her are correct.

(Signature of permanent Government servant)

Name:

Address:

I have verified that the facts mentioned above by the candidate are correct.

(Signature of Welfare Officer/ Tehsildar)

IV Brief particulars of liabilities, if any

V Particulars of all dependent family members of the Government servant (if some are employed, their income and whether they are living together or separately)

S/ No	Name (s)	Relationship with the Government servant	Age	Address	Employed or not (if employed particulars of employment and emoluments)
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- 1.
- 2.
- 3.
- 4.
- 5.

VI **DECLARATION / UNDERTAKING**

1. I hereby declared that the facts given by me above are, to the best of my knowledge, correct. If any of the the facts herein mentioned are found to be incorrect or false at future date, my services may be terminated.

2. I hereby also declare that I shall maintain properly the other family members who were dependent on the Govt servant/members of the Armed Forces mentioned against I (a) of Part – A of this form and in case it is proved at any time that the said family member are being neglected or not being properly maintained by me, me appointment may be terminated.

(Signature of the candidate)

Name:

Address:

Date:

Shri/Smt/Kum is known to me and the facts mentioned by him /her are correct.

(Signature of permanent Government servant)

Name:

Address:

I have verified that the facts mentioned above by the candidate are correct.

(Signature of Welfare Officer/ Tehsildar)

(TO BE FILLED IN BY OFFICE IN WHICH EMPLOYMENT IS PROPOSED)

- I (a) Name of the candidates for appointment :
 - (b) His /Her relationship with the Government servant :
 - (c) Age (date of birth), education qualifications and experiences, if any :
 - (d) Post for which employment is proposed and whether it is Group " C" :
 - (e) Whether there is vacancy in that post within the ceiling of 5% prescribed under the Scheme of compassionate appointment :
 - (f) Whether the post to be filled is included in the central Secretariat Clerical services or not. :
 - (g) Whether the relevant recruitment Rules provide for direct recruitment. :
 - (h) Whether the candidate fulfils the requirements of the recruitments Rules for the post. :
 - (i) Apart from waiver for employment exchange/staff selection commission procedure what other relaxations are to be given :
- II. Whether the facts mentioned in part- A have been verified by the office and if so, indicate the records. :
- III. If the Government servant died/retired on medical ground more than 5 years back, why the case was not sponsored earlier :
- IV Personal recommendation of the Head of the department in the Ministry/ Department/ Office. (with his signature and office stamp/ seal) :

NO OBJECTION CERTIFICATE

1. Certified that I am the widow/legal NOK of Ex GS _____ Trade _____ Name _____ who died on _____ under the provision of Govt of India department of Pers OM No. 14014/6/86-Estt (1) dated 30 June 87, no member of my family has been appointed /nominated by me so far.

2. For the first time to avail above concession, I nominate Shri /Miss _____ who is giving an undertaking to look after me and my children financially for while of my life.

Witness

Signature,
And full address

(Signature of the next of Kin)
Name and relationship with
deceased /med boarded out pers

UNDERTAKING BY THE NOMINEE

1. I, _____ Wife/Son/daughter of Ex GS _____ Trade _____ Name _____ hereby declare that in case am provided employment assistance. I will support the family of above named deceased person/medically boarded out person financially and her / his family through her/ his life failing which I will stand losing my appointment/ job if so offered under the provision of Govt of India, department of pers and ARMs OM No. 14014/6/86/Estt (1) dated 30 Jun 1987.

Witness

Signature,
And full address

(Signature of the Candidate)
Name and relationship with
deceased /med boarded out pers

Countersigned

Certified that the above undertaking has been made and signed in my presence.

(Signature, Name &
designation of the
Gazetted officer with office seal)

CERTIFICATE

1. This is to certify that Shri/Smt _____ is the legal heir of Late/ Ex GS
Trade _____ Name _____
resident of Vill _____ PO _____ Tehsil _____ Distt _____
State _____ Pin Code _____

2. Late / Ex GS No _____ Trade _____ Name _____ died while
in service /medical boarded out of General Reserve Engineer Force, under Ministry of Defence.

3. Family of the deceased /invalided out GREF pers consists of the following members who are
wholly dependents of the deceased /medically boarded out Govt servants:-

S/No	Name	Age/Date of birth	Relationship with the Govt servant
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- (a)
- (b)
- (c)
- (d)

4. There is no one from the above who is employed in Govt service except the following:-

- (a) _____
- (b) _____

5. The family has been living on the meager family pension sanctioned by Govt of India
consequent of death /invalidation of Late/Ex GS _____ Trade _____
Name _____ and the family in hard pressed financially and find it difficult to
manage survival.

6. The family of the deceased /medically boarded out Govt servant does not possess any
immovable /movable property except the following :-

- (a) _____
- (b) _____

7. Source of income of the family of Late /Ex GS _____ Trade _____
Name _____ From _____ and is approximately
Rs _____ per month with which they have maintained themselves from the date of
death /invalidation of the Govt servant till date.

8. Shri _____ son of the above Govt servant was below 18 years at the time of death
of invalidation and the gone is available for employment on compassionate ground.

Date:
Place:

(Signature of collector /
Tehsildar with his seal)

CERTIFICATE TO BE SIGNED BY THE TEHSILDAR/ COLLECTOR FOR CONSIDERATION OF COMPASSIONATE APPOINTMENT

Certified that Shri /Smt _____ is widow/ father/ brother/sister of Ex GS _____ Trade _____ Name _____ and his /her monthly income is as per the following details:-

(a)	Basic family pension (Excluding DA & Allces)	:	Rs. _____
(b)	Monthly income from earning members	:	Rs. _____
(c)	Monthly income from Movable/ immovable property (As per latest market value in Rs.)	:	Rs. _____
(d)	Total number of dependents	:	_____ Nos
(e)	Total number of unmarried daughter	:	_____ Nos
(f)	Total number of minor children	:	_____ Nos

It is also certified that the family of the deceased comes * above/below the poverty line (In accordance with the planning commission amounting to the income below Rs 1767.20 (ie Rs 353. 14*5) for family of 5 members per month) and all benefits of below poverty line are being 8 extended /not extended to the family

Note: *Score out which over is not applicable

Signature of Tehsildar/
Collector with office seal

Recruitment & Promotion (R & P) Rule

S/No.	Trade/Post	Requirement of essential educational qualification/certificate as per R&P Rule
(a)	Draughtsman	(i) 10+2 with Science subject from a recognised Board; and (ii) having two years Certificate in Architecture or Draughtsmanship from a recognised Institute or equivalent. or Possessing two years National Trade Certificate for Draughtsman (Civil) from a recognised Institute and having one year practical experience in the trade.
(b)	Steno 'B'	(i) 10+2 from a recognised Board or equivalent. (ii) Should have a speed of 80 words per minute in Stenography (English or Hindi).
(c)	UDC	Essential : Degree from a recognized University or equivalent. Desirable : Knowledge of data processing in computer.
(d)	LDC	(i) 10+2 from a recognised Board or equivalent. (ii) Typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer. (35 words per minute in English or 30 words per minute in Hindi correspond to 10500 KDPH/9000 KDPH respectively on an average of 5 key depressions for each word).
(e)	Supvr Store	(i) Degree from a recognised University or equivalent; (ii) Possessing certificate in Material Management or Inventory Control or Stores Keeping from a recognised institution. or Possessing two years experience in handling of Engineering Stores in Central Government or State Government Department or establishment. or Possessing Class I Course for Storeman Technical as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
(f)	SKT	Essential:- (i) 10+2 from a recognised Board or equivalent. (ii) Having store keeping knowledge relating to vehicles or engineering equipment. Desirable:- Three years experience in stores establishment. or Having passed the Class II Course for Storeman Technical as laid down in Defence Service Regulations (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
(g)	MSW (Nursing Asst)	(a) (i) 12th class pass with Biology from a recognised Board. (ii) One year certificate course in Nursing or Auxiliary Nursing Midwifery (ANM) certificate or any other equivalent or higher qualification in the field or Nursing or Pharmacy from recognised institutions. or (iii) Passed class II course for Nursing Assistant from Armed Forces Medical Services or General Reserve Engineer Force Training School. (b) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation. (c) Should qualify physical tests as per Border Roads Organisation guidelines (d) Should meet physical and medical standards as per Border Roads Organisation guideline

S/No.	Trade/Post	Requirement of essential educational qualification/certificate as per R&P Rule
(h)	Operator Communication	(i) Matriculation from a recognised Board or equivalent. (ii) Possessing Wireless Operator or Radio Mechanic Certificate from Industrial Training Institute or equivalent; or Defence Trade Certificate from an Army Institute or similar establishment of Defence with knowledge of Radio/Technology; or having passed Class I Course for Wireless Operator and Key Board as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
(j)	DVRMT (OG)	(i) Matriculation from a recognised Board or equivalent; and (ii) possessing a heavy Motor vehicle driving licence; or having passed Class III Course for Driver Plant Mechanical Transport as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
(k)	Veh Mech	(i) Matriculation from a recognised Board or equivalent. (ii) Possessing certificate of Mechanic in Motor Vehicle/ Diesel/Heat Engine. or possessing certificate of mechanic in internal Combustion Engine/Tractor from Industrial Training Institute or equivalent. or having passed the Defence Trade Certificate from an Army Institute; or similar establishment of Defence or having passed Vehicle Mechanic Class 2 Course as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
(l)	Electrician	(i) Matriculation from a recognised Board or equivalent. (ii) Possessing certificate of Auto Electrician from Industrial Training Institute or equivalent and having one year experience as Electrician. or having passed the Electrician Class 2 Course as laid down in Defence Service Regulations (Qualification Regulations for Soldiers) from office of Records or Centre or similar establishment of Defence.
(m)	Welder	(i) Matriculation from a recognised Board or equivalent; (ii) Possessing Welder (Electrical and Gas) Certificate from Industrial Training Institute or equivalent; or Defence Trade Certificate from an Army Institute or similar establishment of Defence or equivalent and having one year experience as welder from Army Workshop; or having passed Class 2 Course for Welder as laid down in Defence Service Regulations (Qualification Regulations for Soldiers) from office of Records or Centre or similar establishment of Defence.

S/No.	Trade/Post	Requirement of essential educational qualification/certificate as per R&P Rule
(n)	MSW (DES)	<p>(i) Matriculation from a recognised Board or equivalent;</p> <p>(ii) Possessing certificate of Mechanic Motor Vehicles/Tractor from Industrial Training Institute/Industrial Trade Certificate/National Council for Training in the Vocational Trades/State Council for Vocational Training.</p> <p style="text-align: center;">or</p> <p>Passed Class 2 Course for Driver Plant and Mechanical Transport as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records/Centre or similar establishment of Defence.</p> <p>(iii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation.</p> <p>(iv) Should qualify physical tests as per Border Roads Organisation guidelines.</p> <p>(v) Should meet physical and medical standards as per Border Roads Organisation guidelines.</p>
(o)	MSW (Mason)	<p>(i) Matriculation from a recognised Board or equivalent.</p> <p>(ii) Possessing certificate of Building construction/Bricks Mason from Industrial Training Institute/Industrial Trade Certificate/National Council for Training in the Vocational Trades/State Council for Vocational Training.</p> <p style="text-align: center;">or</p> <p>Passed Certificate Class 2 Course for Mason as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records/Centre or similar establishment of Defence.</p> <p>(iii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation.</p> <p>(iv) Should qualify physical tests as per Border Roads Organisation guidelines.</p> <p>(v) Should meet physical and medical standards as per Border Roads Organisation guidelines.</p>
(p)	MSW (Black Smith)	<p>(i) Matriculation from a recognised Board or equivalent.</p> <p>(ii) Possessing certificate of Black Smith or forge technology or heat transfer technology or Sheet Metal worker certificate from Industrial Training Institute/Industrial Trade Certificate/National Council for Training in the Vocational Trades/State Council for Vocational Training;</p> <p style="text-align: center;">or</p> <p>Passed Class 2 Course for Blacksmith as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records/Centre or similar establishment of Defence.</p> <p>(iii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation.</p> <p>(iv) Should qualify physical tests as per Border Roads Organisation guidelines.</p> <p>(v) Should meet physical and medical standards as per Border Roads Organisation guidelines.</p>

S/No.	Trade/Post	Requirement of essential educational qualification/certificate as per R&P Rule
(q)	MSW (Cook)	<p>(i) Matriculation from a recognised board or equivalent.</p> <p>(ii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation</p> <p>(iii) Should qualify physical tests as per Border Roads Organisation guidelines.</p> <p>(iv) Should meet physical and medical standards as per Border Roads Organisation guidelines.</p>
(r)	MSW (Mess Waiter)	<p>(i) Matriculation from a recognised Board or equivalent;</p> <p>(ii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation.</p> <p>(iii) Should qualify physical test as per Border Roads Organisation guidelines.</p> <p>(iv) Should meet physical and medical standards as per Border Roads Organisation guidelines.</p>

AFFIDAVIT

I, Shri /Smt _____, aged about _____ years is
W/S/D/father/ brother/sister of ExGS _____ Trade _____
Name _____ residing at Vill _____,
PO _____, Distt _____, State _____ do hereby
solemnly affirm and declare as follows:-

1. That, **there is no change in my family's financial/economic condition, number of dependants of the family, latest marital status of dependants with respect to my previous application/DD form submitted for the vacancy year _____.**
2. That, myself/ward _____ W/S/D/father/ brother/sister of Late _____ is eligible to get the job on compassionate ground from authority concerned.
3. That, my previous application/DD form to be reconsidered for compassionate appointment based on this affidavit mentioning that there is "**no change**" in the parameters mentioned at Para 1.
4. That I swear this affidavit only to declare that above mentioned facts.

Signature of First Class Magistrate/
Competent Authority with his Official Seal

AGE CRITERIA

Annexure-IV

Age criteria for the trade-wise vacancy in Appendix 'A' is given below:-

S/NO	Category	Age limit for Srl No (a) to (g) of Annex-II	Age limit for Srl No (h) to (r) of Annex-II
(a)	Un- Reserved (UR)	18-27 years & 03 years concession. Total: 30 years	18-25 years & 03 years concession. Total: 28 years
(b)	Other Backward Class (OBC)	18-30 years & 03 years concession. Total: 33 years	18-28 years & 03 years concession. Total: 31 years
(c)	Schedule Caste/Tribe (SC/ST)	18-32 years & 03 years concession. Total: 35 years	18-30 years & 03 years concession. Total: 33 years

Note:-

The minimum age limit of self/nominated candidate for appointment on compassionate ground is 18 years.